



Application to be considered as a pre-2005 PELS student

ADM12-V01/05

This form is only to be used by postgraduate students holding an Australian Permanent Resident Visa (APRV) who wish to access FEE-HELP. These students must have incurred a PELS debt prior to 2005 to be considered under transitional arrangements. Australian citizens and holders of Humanitarian Visas are NOT required to complete this form. Undergraduate students are not required to complete this form as there are no transitional arrangements applicable for undergraduate study.

From 2005 PELS has been replaced by FEE-HELP. Only Australian citizens and holders of a Humanitarian Visa are eligible to access a loan under FEE-HELP. However, holders of an Australian Permanent Resident Visa who incurred a debt under PELS prior to 2005 may still be eligible for FEE-HELP

Please note that all transitional arrangements will cease on 31 December 2008.

How to apply

If you previously received PELS to study at Monash University you must complete this form and a new "Request for FEE-HELP" but you do not need to provide any further documentation.

If you previously received PELS at a tertiary institution other than Monash University you must complete this form and a "Request for FEE-HELP" and provide documentation from that institution to confirm all of the following:

- Name of Australian University or Institution
- Full course title
- Has the course been completed
- Year of last enrolment
- Was a PELS debt incurred
- Certified copy of Australian Resident Visa including a statement of absences from Australia since visa was granted

Lodging of applications

Applications must be lodged prior to the census date of the relevant study period for which you wish to be considered as a pre-2005 student. This status will not be granted retrospectively. **A COMPLETED "REQUEST FOR FEE-HELP" MUST BE ATTACHED TO THIS APPLICATION.** Forms can be lodged at the Student Service Centre of any Monash campus or sent directly to: Enrolments, Building 3C, Monash University, VIC 3800. If your application is not approved you will be advised via your Monash student email account. If your application is accepted it will be reflected in your next Fee Invoice.

Additional Information

Who is a pre-2005 PELS student

A student is a pre-2005 PELS if he or she:

- commenced a postgraduate course which was eligible for PELS
- and incurred a PELS debt with the Australian Taxation Office prior to 1 January 2005
- and has not discontinued or completed the requirements of the course.*

*Students are **not** taken to have discontinued (or completed) their enrolment if they have:

- formally taken a leave of absence/intermission.
- transferred from one postgraduate course to another postgraduate course.
- been admitted into a cross-institutional programme at a host provider.

Who is not a pre-2005 PELS student?

- A student who withdraws, discontinues (including involuntarily) or allows their enrolment in their course to lapse without formal authorisation from their provider.
- A student who transfers from one course to another course at the same level and then completes the requirements for the second course.

New Zealand citizens

New Zealand citizens who do not also hold an Australian Permanent Resident Visa are not eligible for FEE-HELP

Australian Permanent Resident Visas (APRV)

APRV holders who remain eligible for FEE-HELP under transitional arrangements will no longer qualify for FEE-HELP if they do not obtain Australian citizenship within 12 months of being eligible to obtain citizenship.

Privacy statement

The information on this form is collected for the primary purpose of assessing your application to be considered as a pre-2005 student. If you choose not to complete all the questions on this form it may not be possible for your application to be assessed. Your FEE-HELP details will be disclosed to the Department of Education, Science and Training and the Australian Taxation Office. You have a right to access personal information that the University holds about you, subject to any exceptions in relevant legislation. If you wish to seek access to your personal information, please contact the University Privacy Officer at: privacyofficer@adm.monash.edu.au.

RECEIVED

Please retain this copy as proof that your application has been submitted

Student ID number



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SECTION A - PERSONAL DETAILS		
Student ID number <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		
Title:	Family Name:	Given Names:

SECTION B - COURSE DETAILS	
Course Code <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Course Title
Home Campus: Berwick <input type="checkbox"/> Caulfield <input type="checkbox"/> Clayton <input type="checkbox"/> Gippsland <input type="checkbox"/> Peninsula <input type="checkbox"/> Parkville <input type="checkbox"/>	

SECTION C - TRANSITIONAL CLASSIFICATION
Please tick the statements that most closely match your situation
<input type="checkbox"/> I am continuing with the same course which I commenced prior to 2005.
<input type="checkbox"/> I did not complete my previous postgraduate course and am now undertaking another post graduate course
<input type="checkbox"/> I incurred a debt with the Australian Taxation Office under PELS prior to 2005

SECTION D - APPLICANT DECLARATION
I declare that the information supplied on this form and the information given in support of my application is correct and complete. I acknowledge that the provision of incorrect information or the withholding of relevant information relating to my application may result in a delay in processing.
Signed _____ Date _____
Please note: A "Request for FEE-HELP" application MUST be attached to this form (see page 1 for details)

OFFICE USE ONLY - OUTCOME			
<input type="checkbox"/> Approved	<input type="checkbox"/> Not approved and student notified	<input type="checkbox"/> ENRF3110	<input type="checkbox"/> Fees
Assessed by _____	Date __/__/__		
Reviewed by _____	Date __/__/__		