

SAMPLE LETTER ONLY – NOT FOR
OFFICIAL USE

<student name>
<street number & name>
<suburb, state & postcode>

Confirmation of prior HECS place

Student ID:

Date of Issue:

Student Name:

This is to verify that the above named student commenced the <Course Name> on <Commencement Date> and was enrolled under the Higher Education Contribution Scheme (HECS) at the <Differential or Non-differential> rate at Monash University.

Course Name	Course Status	Date
<Course Name>	<Course Attempt Status>	<Status Date>

Terry Hogan
Manager, Client Services