

SAMPLE LETTER ONLY – NOT FOR  
OFFICIAL USE

<Student Name>  
<Street Number & Name>  
<Suburb, State & Postcode>

**Proof of Qualification**

**Student ID:**

**Date of Issue:**

**Student Name:**

This is to verify that the above named student successfully completed the academic requirements of the following Award(s) at Monash University.

<b>Award Name</b>	<b>Completion Date</b>
<Award Name>	<Completion Date>
<Award Name>	<Completion Date>

The student commenced the <course name> degree on <commencement date> and was enrolled as a <attendance type> student.

Instruction for the course was conducted entirely in English.

**Terry Hogan**  
**Manager, Client Services**